

MINUTES OF REGULAR MEETING

APRIL 11, 2023

The Regular Meeting of the Morris County Municipal Utilities Authority was held on April 11, 2023 at 7:02 p.m. in the First Floor Conference Room at the MCMUA Offices located at 214A Center Grove Road, Randolph, New Jersey in person as well as remotely using conference call software.

Chairwoman Kominos called the meeting to order and read the following:

In accordance with the Open Public Meetings Act, notice of the location, date and time of this meeting was made by posting on the MCMUA website, the Morris County Clerk's bulletin board and the officially designated newspapers for the MCMUA. The meeting may be attended in person or through remote communication in conformance with the directives of the State of New Jersey. Additional notice regarding remote public access is provided at the MCMUA entrance, on its website and in the Daily Record.

Chairwoman Kominos requested a roll call.

PRESENT: Mr. James Barry, Mr. Frank Druetzler, Ms. Maria Farris, Mr. Michael Guadagno, Mr. William Hudzik, Dr. Arthur Nusbaum, Ms. Laura Szwak and Dr. Dorothea Kominos.

ABSENT: Mr. Christopher Dour.

Also present were Larry Gindoff, Executive Director; Marilyn Regner, Secretary; Brad Carney, Esq., Maraziti Falcon LLP; Michael McAloon, P.E., Suburban Consulting Engineers; Tom Lemanowicz, P.E., Alaimo Engineering; Larry Kaletcher, Treasurer; James Deacon, Solid Waste Coordinator; and Anthony Marrone, District Recycling Coordinator.

Chairwoman Kominos asked for the Board's approval of the Minutes of the Regular Meeting of March 7, 2023.

MOTION: Mr. Barry made a Motion to approve the Minutes of the Regular Meeting of March 7, 2023 and Ms. Szwak seconded the Motion.

ROLL CALL: AYES: 8 NAYES: NONE ABSTENTIONS: NONE

TREASURER'S REPORT:

Mr. Kaletcher presented the Treasurer's Report for the Solid Waste Division for the month of March 2023. Also highlighted on the Solid Waste Treasurer's Report was the purchase of the Nielson Ford F-250 Truck that we passed at the December 2021 meeting. Additionally, in the Solid Waste Other Receipts, we auctioned off a 2002 Mac Garbage Truck for approximately \$20,000 and 2005 Ford Van for \$4,000. He then presented the Treasurer's Report for the Water Division for the month of March 2023. This is highlighted by receipt of the Backhoe passed a few meetings ago and Payment No. 2 for the Pole Barn for Dutchman Contracting. Also included were the Comparative

Balance Reports for both the Solid Waste and Water Divisions for the first quarter of 2023 and the March investment report shows a transfer of a money market account earning .3 percent to a 12 month CD earning 4.5 percent. Forecasted interest earned during this period is approximately \$148,577.00. Provident Bank is a member of the governmental unit deposit protection act and is listed on the MCMUA's Cash Management Plan. These reports have been incorporated in these Minutes.

Chairwoman Kominos asked the Board for a Motion to accept the Treasurer's Report.

MOTION: Mr. Guadagno made a Motion to accept the Treasurer's Report and Mr. Druetzler seconded the Motion.

Ms. Szwak asked how the interest was going to be expended and Mr. Kaletcher replied it is incorporated in the budget already and it is a line item on the Comparative Balance Report.

ROLL CALL: AYES: 8 NAYES: NONE ABSTENTIONS: NONE

Chairwoman Kominos asked for the Board's approval of the vouchers:

BILL RESOLUTION NO. 2023-037

BE IT HEREBY RESOLVED that the bills as shown on the SCHEDULE OF WARRANTS all having been approved by the Board of officials where legally required, be and the same are hereby paid. The SCHEDULE OF WARRANTS designated as Bill Resolution No. 2023-037 containing 7 pages for a total of **\$3,817,919.65** dated and made a part hereof by reference.

SUMMARY

CHECK NUMBERS

WATER OPERATING FUNDS	6195-6231	\$	308,850.93
SOLID WASTE OPERATING	13933-14017	\$	<u>3,509,068.72</u>
		\$	3,817,919.65

CERTIFICATION

I hereby certify that all vouchers listed above have been reviewed and found to be in proper form for payment, and I have compared the SCHEDULE OR WARRANTS to the vouchers for payment and have determined it to be correct.

DATE: April 11, 2023

BOARD CHAIRWOMAN APPROVAL

Dorothea Kominos, Chairwoman

SIGNED: _____
Marilyn Regner, Secretary

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds in the appropriations charged, or accounts listed to cover the expenditures included in the SCHEDULE OF WARRANTS dated: April 11, 2023.

DATE: April 11, 2023

Larry Kaletcher, Treasurer

MOTION: Mr. Hudzik made a Motion that the vouchers be approved for payment and Mr. Guadagno seconded the Motion.

Mr. Druetzler questioned the Alaimo 2021 bill and Mr. Deacon responded that this is the Mt. Olive quarterly review, along with the Parsippany Wall Report. Moving forward Facility Reports will be done annually.

ROLL CALL: AYES: 8 NAYES: NONE ABSTENTIONS: NONE

CORRESPONDENCE:

Mr. Gindoff mentioned the inclusion of the County Commissioners' invite to the Volunteers' reception, but unfortunately it is going to be on May 9, the night of our next Board Meeting. He highlighted the disposal fee maps prepared by our cohorts in Atlantic County, which compares the different tipping fees and host benefits throughout the State. It shows that Morris County is not the cheapest, but not the most expensive. We are in the right in line.

ADMINISTRATION

1. Invitation dated March 24, 2023 to Department Director/Division Head from County Commissioner Director John Krickus regarding Volunteers' Reception.

WATER

2. Email dated March 16, 2023 from DEP Water Supply to Water System Representative regarding USEPA PFAS Proposed Rulemaking Notice.

SOLID WASTE

3. New Jersey Host Community Benefit Fees 2023.
4. New Jersey Solid Waste Disposal Fees 2023.

RECYCLING

5. Recycling Report Supplement – March 2023.

ENGINEER'S REPORT:

Mr. McAloon reported the following: (1) Through the month of March, we sold approximately 335.73 million gallons of water.; (2) A site visit was performed on March 17 with representatives from Mine Hill, MCMUA and SCE. We visited the Roxbury/Mine Hill Meter Chamber, the Wharton Meter Chamber and the Mine Hill Tank. We discussed with Mine Hill that they were obtaining prices from a Contractor to furnish and install proposed meters at those locations. We did receive some informal correspondence over the past few days that they are in the process of sending us some fresh checks for previous payments that they had sent.; (3) SCE is assisting the MUA with preparing Synthetic Organic Compound Well Vulnerability assessment and submitting it to NJDEP. This is an update needed so we don't have to perform Synthetic Organic Compound water samples at our sites. We currently operate under a waiver and every few years, they want you to re-evaluate the potential of these compounds and submit them to the State. ; (4) Several payments are recommended to John Garcia, our Emergency and On-Call Contractor. These are related to the leak at 381 Randolph Avenue, the issue with the manhole cover on Sussex Turnpike, as well as the Clyde Potts Booster Station abandonment. These were recommended and included on the Payment Vouchers.; (5) Regarding the Pole Barn, the Contractor has completed all their work out there. We are trying to schedule a final punch list walk through and we are recommending payment in full, but still withholding retainage until all the work is completed, including all necessary close-out documents. Hope to get this closed out at the June meeting.; (6) Mt. Arlington circulated a marked-up version of the proposed Water Supply Agreement that we submitted to them. We held internal review meetings and the next should be to conduct a Water Committee Meeting to review some of those comments and prepare our response. Mr. Gindoff mentioned that he would like to schedule

the Water Committee meeting a week before the May 9 board meeting and will be reaching out to the members and counsel with some proposed dates.; (7) DeMaio Electric continues submission of shop drawings on material procurement for the Motor Control Centers at Flanders Valley No. 1 and No. 2 Electrical Upgrade Project. There are some very long lead items with the electrical equipment, so we are keeping them on track by reviewing their shop drawings and submittals quickly to prevent any delay.; and (8) Following our last meeting, regarding the Howard Boulevard Project, NJDOT has agreed to do the 100 foot long segment upgrade from 12-inch to 16-inch pipe. We are currently working on processing the updated Utility Agreement with NJDOT for this work. Work is scheduled for Spring of next year.

PROJECT STATUS

1. General System:

- A. Through the month of March 2023, MCMUA sold approximately 335.73 MG.
- B. A site visit was performed on Friday March 17 with representatives from Mine Hill, MCMUA and SCE. A site visit at the Roxbury/Mine Hill meter chamber, the Wharton Meter chamber and the Mine Hill tank was performed. During the meeting it was discussed that Mine Hill was obtaining pricing from a contractor to furnish and install the proposed meters as well as other improvements at each location. We are awaiting formal correspondence from Mine Hill.
- C. SCE is assisting MUA in preparing the Synthetic Organic Compound (SOC) Well Vulnerability assessment and submitting to NJDEP.

2. Emergency and On-Call Contractor

On Tuesday January 24, John Garcia Construction completed the replacement of the existing manhole frame and cover on the 24-inch Sussex Turnpike Transmission main air relief valve near Washington Valley Road as well as the miscellaneous demolition of the existing Clyde Potts booster pump. The Contractor removed the pump and motor, as well as electrical conductors and the roadside cabinet. A payment application in the amount of **\$14,048.24** was submitted for consideration. It is recommended payment to John Garcia in the full amount.

The Contractor has completed the installation of the 12-inch Insertion Valve, as well as the repair of the water leak at 381 Randolph Avenue. A payment application in the amount of **\$40,186.44** and **\$15,559.76** was submitted for consideration. It is recommend payment to John Garcia in the full amount.

Total recommended payment to John Garcia is **\$69,794.44**.

3. Well No. 7 Pole Barn

The Contractor completed the insulation of the annex, installation of all interior panels, final electrical connections, cleanup, and restoration. We are in the process of coordinating a punch list walk through as well as preparation of all necessary closeout documents.

The contractor has submitted for consideration Payment Application #3, in the amount of **\$32,574.22**. SCE has reviewed this payment application and finds this is reflective of the work complete and recommends payment.

Project Completion Summary Through April 11, 2023

Contract Start Date	October 24, 2022	
Original Contract Completion Time	180 Calendar Days	
Days Elapsed:	172	95%
Days Remaining:	8	5%

Project Financial Summary Through April 11, 2023

Original Contract Amount	\$323,229.00
Current Contract Amount	\$323,229.00
Payment #1	\$163,969.68
Payment #2	\$120,220.52
Payment #3	\$32,574.22
Total Value of Work Complete	\$323,229.00
Percent of Work Complete	100%
Total Retainage to Date	\$6,464.58

4. Mt. Arlington Water Supply Agreement

Mt. Arlington has circulated on April 4, 2023 a marked up version of the proposed Water Supply Agreement that was prepared by MCMUA. We are in the process of reviewing these requested changes and can discuss with the board.

5. Flanders Valley #1 and #2 Electrical Upgrades

DeMaio Electrical Co. Inc. has continued the submittal of shop drawings on equipment and materials, as well as release of approved equipment including the long lead time Motor Control Centers and the pump control valves.

The contractor has submitted for consideration Payment Application #1, in the amount of **\$81,643.80** which corresponds to the purchase of materials for the project. SCE has reviewed this payment application and finds this is reflective of the work complete and recommends payment.

Project Completion Summary Through April 11, 2023

Contract Start Date	February 13, 2023
Original Contract Completion Time	365 Calendar Days
Days Elapsed:	63 17%
Days Remaining:	302 83%
Original Contract Completion Date	February 13, 2024

Project Financial Summary Through April 11, 2023

Original Contract Amount	\$413,452.00
Current Contract Amount	\$413,452.00
Total Value of Work Complete	\$83,310.00
Payment Application #1	81,643.80
Percent of Work Complete	20%
Total Retainage to Date	\$1,666.20

6. NJDOT Rt 80 Howard Blvd. Project

Following board acceptance for NJDOT to perform an upgrade from 12-inch to 16-inch pipe for approximately 100-foot long segment of the project route in which relocation was anticipated, SCE is in the process of coordinating the necessary next steps including processing Utility Agreement with NJDOT for this work.

SOLID, HAZARDOUS & VEGETATIVE WASTE REPORT:

Mr. Deacon provided the following highlights: (1) Since the time of this Report regarding the Motor Control Center Rehab at the Parsippany Transfer Station, the MUA has received a draft copy of the Engineer’s Estimate from Suburban Engineering, This Estimate and current Bid Schedule are currently being reviewed by Staff and Counsel. Anticipation of award would be at the June 13 meeting. Thank you to Mike, Vinnie and the Surburban team for getting that moving. We are going to concentrate on Parsippany due to the cost to remove all the old electrical equipment.; (2) The Emergency Action Plans have been completed. The MUA has started printing and posting the maps at our Stations and our HHW Facility. Thank you to Colin at Alaimo for getting that done.; (3) Staff has worked with Tom Capetti of Alaimo through the month of March on the Permit for the Parsippany Station. Mr. Capetti submitted two copies of the revised Permit Renewal Application addressing the Notice of Deficiency that was mentioned previously and that was done on Thursday, April 6.; and (4) Our first HHW One Day Event will be on Saturday, May 20 at the Public Safety Training Academy.

With regard to HHW, Mr. Druetzler requested a Chart going back five years showing how many residents each month and year have participated. Mr. Gindoff replied that he will work with James to get the history.

Ms. Szwak mentioned that she would like to know what is the percentage of appointments; what is the maximum. Obviously, it is slower in the Winter, and we are actually looking to increase our hours on Fridays and Saturdays. We are looking to up those numbers for MXI. Mr. Gindoff mentioned we are flexible and we look at the demands. Our contract calls for 36 appointments per day that we are open for the three hour time slot and we can add more days as we see demand for it. We are rarely at the 36 appointments these days.

Mr. Druetzler commented that the Mt. Olive Transfer Station site looks really good and complimented James and Staff for the work that was done. Mr. Deacon added that Shade Tree assisted in taking down a lot of trees on the site adjacent to the Transfer Station.

Mr. Deacon asked for the Board’s approval of the following Resolution:

**Resolution No. 2023-038
Resolution of the Morris County Municipal Utilities Authority
Authorizing the Purchase Contract Approved Morris County
Cooperative Pricing Council Contract for 2023**

WHEREAS, MCMUA is a party to a cooperative purchasing agreement with the Morris County Cooperative Pricing Council, a cooperative purchasing program organized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-10; and

WHEREAS, the MCMUA, pursuant to N.J.S.A. 40A:11-10 and N.J.A.C. 5:34-7.1 et seq. may, by Resolution and without advertising for bids, purchase any goods or services through the Morris County Cooperative Pricing Council “MCCPC”, which has been approved by the Director of the Division of Local Government Services; and

WHEREAS, the MCMUA has a need to purchase, on a timely basis, goods or services utilizing the MCCPC contracts; and

WHEREAS, the MCMUA intends to enter into contracts with the following Referenced MCCPC Vendors through this resolution and properly executed contracts, which shall be subject to all conditions applicable to the current MCCPC contracts;

- Crushed Sand and Stone - Tilcon - 9 - \$15,000.00

NOW, THEREFORE, BE IT RESOLVED, that the MCMUA authorizes the Qualified Purchasing Agent to purchase certain goods or services from those approved MCCPC Vendors on the afore mentioned list, pursuant to all conditions of the individual MCCPC contracts; and

BE IT FURTHERED RESOLVED; that the governing body of the MCMUA pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Treasurer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the MCMUA and the Referenced State Contract Vendors shall be from April 1, 2023 to February 28, 2024.

This Resolution shall take effect immediately.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on April 11, 2023.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Dorothea Kominos, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Druetzler made a Motion to Authorize The Purchase Contract Approved Morris County Cooperative Pricing Council Contract For 2023 and Mr. Guadagno seconded the Motion.

Mr. Deacon mentioned that this resolution is for purchase of stone.

ROLL CALL: AYES: 7 NAYES: NONE ABSTENTIONS: NONE
(Dr. Nusbaum on mute and was not able to get his vote.)

Mr. Tom Lemanowicz reported on the following: (1) There are two projects we have pending at Mt. Olive. The first is the adjustment of the invert for the French drains and also the repair of the spawls within the trench drains, which is going to fall under the punch list for the floor resurfacing. There was supposed to be a meeting today to discuss scheduling for that, but it was rescheduled for later in the week to get that work underway. Discussion will be about whether they are going to do the work after hours or on the weekend and see how that affects that operation.; (2) With respect to Parsippany, the Permit Renewal did get submitted. That Renewal, when you actually came down to the scope of what had to be addressed, was almost like submitting a new Permit, as we were going for the increase in capacity and there was a lot more to it.; (3) With respect to the trench drain at Parsippany, which was damaged, we have a proposal and some information on how that work is going to be done and will review that and have recommendations at the next meeting.; (4) Also for the next meeting, we did have a meeting about the replacement of the walls. There was discussion about height. The height is going to be reduced from existing 16 feet to 10 for the two walls. The wall is in three sections and the wall on Route 280 side will be left alone. The other two walls will be replaced. We are looking at a different wall system that will hopefully be more efficient, easier to put up and that will do the job.; and (5) Regarding the Water and Sanitary Sewer for the Mt. Olive Transfer Station, the intent here was to get that station off a private water and septic system. We reviewed that and found as far as the water service goes, there is a 16" water main at the back end of Walmart. So the water main extension would go down to that driveway. N.J. American indicates that they will do that work for a lump sum fee. They are telling us to budget \$225,000. From that point we get a fire service with a valve and a domestic service with a meter box. We

have to put our own backflow except for the fire service and bring all that into the building. We are estimating that at \$170,000 for that work. The sewer service was a little more difficult. We are looking at a connection in front of the Walmart into the manhole. The issue there is flow goes to the Musconetcong Sewer Authority. The Musconetcong Sewer Authority will not accept the flow from the washdown process of the floor. There is an issue with their permitting and they are not accepting it and that is historical that they have not accepted non-residential flows. That would leave us with the bathrooms and the slop sinks in the Transfer Station to pump which would create some issues as far as the mechanics of it. There are some minimum and maximum retention times with permitting that could be an issue, but also simply the cost estimated to be around \$300,000, plus the cost of getting the easement of ITC Crossing. In our opinion, it doesn't seem to be reasonable. You could build several new septic systems for that amount of money. Mr. Lemanowicz mentioned that the septic system is currently working fine. He also mentioned that we will require an exemption from the Highlands Act because the Transfer Station is located in the Preservation Area. As a rule the Highlands Act does not encourage the expansion of public entities within the Preservation Area, because public utilities is viewed as encouraging development. There will need to be a Waiver for an exemption from that. He contacted the Highlands and we believe we will be under Exemption 11 to allow that to happen and that would have to have been for the water and/or sewer regardless. At this point, we did talk to the MUA about some details on getting N.J. American to service. We are going to have to request permission from the Township to allow N.J. American to service. There is a franchise agreement that has to be taken care of. We got a draft and have made some adjustments to that.

Mr. Druetzler asked why a franchise agreement; don't you just have a connection fee? Mr. Lemanowicz replied that the issue is that Mt. Olive has a water system of their own and N.J. American has a water system and since they are in Mt. Olive, N.J. American is bounded by their franchise agreement and what they are allowed to do. We are asking them to come out of their area. Mt. Olive's water system can't supply us, as they are no where near us. Then we have to deal with the Board Of Public Utilities to accept the franchise and we will have to go to the Highlands and then we would have to enter into an agreement for N.J. American to do the work and then we will go ahead with bid packages for Gold Mine Road to the building.

The Board decided to move forward with the water connection. Mr. Lemanowicz mentioned that he will check with Mt. Olive to see if we can truck our sewerage to their location.

SOLID, HAZARDOUS AND VEGETATIVE WASTE REPORT:

TRANSFER STATIONS

Tonnage- The 37,342 tons of solid waste accepted at the two (2) MCMUA transfer stations in March 2023 was 5.24% less than the 39,409 tons accepted a year ago in March 2022. With a very strong January 2023, the transfer station 2023 1st quarter tonnage was up 2.09% compared to the 1st quarter of 2022. With February and March 2023 lagging, the MCMUA will have to see if the declining tonnage trend continues into the spring compared to 2022. With the first three (3) months of 2023 in the books, it is currently projected for all of 2023 a total of 493,591 tons of solid waste will be accepted. This would represent a 5.98% increase over the 471,643 tons accepted for all of 2022. Please refer to the attached Transfer Station Disposal Report by Month and the comparison stats below for additional information.

March Comparison Statistics (2022 to 2023):

Mount Olive Transfer Station:

Inbound Tonnage- 13,569- 561 less than 2022

Total Customers- 3,424- 217 less than 2022

Self-Generated/Residential Customers- 630- 3 less than 2022

Mount Olive's 1st Quarter of 2023 accepted 39,226 Tons, which was 1,411 more tons than 37,815 Tons in the 1st Quarter of 2022.

Parsippany-Troy Hills Transfer Station:

Inbound Tonnage- 23,773- 1,501 less than 2022

Total Customers- 5,436- 308 less than 2022

Self-Generated/Residential Customers- 379- 25 more than 2022

Parsippany's 1st Quarter of 2023 accepted 67,095 Tons, which was 767 more tons than 66,328 Tons in the 1st Quarter of 2022.

Transfer Station Site Improvements- J.P. Mascaro and Sons (JPM) continues to work with Durable Door on repairs and improvements at both stations with all the tipping floor doors. JPM worked with ICU Surveillance Services, LLC. to installed and/or repair the entire camera system in Parsippany, which included the install of new Cat 5 cables. Mount Olive's camera system is still pending completion. JPM has been asked to replace and install a new grinder pump under the pit scales in Mount Olive to help prevent ongoing damage to scale load cells and cables caused by the collection/buildup of leachate. JPM also repaired all the damaged barbed wire around the Mount Olive facility, with the outbound gate repairs still pending. The MCMUA Operations staff assisted JPM with laying down fresh mulch from our Parsippany Vegetative Waste facility around the flag poles and electrical shed outside the main office at Parsippany transfer. Last, MCMUA staff and JPM staff power-washed and cleaned the truck scales at the Parsippany station on Wednesday, March 22 as part of the required quarterly maintenance of this necessary equipment.

Solid Waste Professional Engineering Services- SCE has been engaged to assist in the upgrade of the existing MCC's at Parsippany Transfer station and Mt. Olive Transfer stations, as this work is similar in size and scope to the Flanders Valley #1 and #2 Electrical Improvement project. Both Michael McAloon and Vinnie Khetarpal from Suburban Consulting Engineers, Inc. (Suburban) have made multiple site visits and have been in constant communication with the MCMUA Operations staff on the removal project of the electrical motor control centers (MCC) at both of the MCMUA transfer stations. Mentioned at previous Board meetings, these MCC's, which consist of outdated/inoperable electrical panels and components, are from the original construction of the stations and have recently become an issue and a liability. After professional review of both MCC's with MCMUA Operations Manager Bobby Ross, Suburban has found that the MCMUA budgeted amount was below what it would take to remove/replace both stations. Considering the cost for MCC equipment and the necessary labor and other electrical materials (cables, splice kits, breakers, etc.) the budget cannot accommodate a full MCC equipment replacement after Suburban's review of both sites at this time. Because of this, current efforts concerning this improvement project have now been focused on the Parsippany transfer station only as this location critical and experienced an electrical fire within portions of the unused equipment. Additional updates and current project status on Parsippany's MCC will be provided to the MCMUA Board at the April 11 meeting by Suburban, Mr. Michael McAloon. SCE is currently finalizing the engineering design plans and specifications necessary for public bidding. SCE will be coordinating with MCMUA QPA to develop the bid phase schedule with anticipated award at the June Meeting.

With assistance from Alaimo Professional Architect, Mr. Colin McLain, the Emergency Action Plans (EAP's) for the MCMUA Parsippany-Troy Hills transfer station, the Mount Olive transfer station, and the Household Hazardous Waste Facility (HHWF) were completed and received on Tuesday, March 21. As presented to the Board a while back, the County of Morris was looking to generate and/or update the Emergency Action Plans (EAP's) for all County facilities, which included the MCMUA. After a year-plus of hard work by our Solid Waste Operations team and our Solid Waste Engineer, Alaimo Engineering, these plans have been finalized and approved. These EAP's generated for Parsippany-Troy Hills, Mount Olive, and the HHW facility were shared with the J.P. Mascaro and Sons Operations team and their Managers, the Morris County Office of Emergency Management (MCOEM), our County Fire Marshal's Office, and Morris County's Division of Risk Management. Hard copies of the EAP's were printed for MCMUA Operations Managers and our onsite compliance binders. MCMUA staff has begun the process of printing and framing the "Life Safety and Egress Maps", found in the Appendix section(s) of these Plans. The maps will be posted in the correct locations throughout these three (3) MCMUA facilities during the month of April, completing this project.

Additional updates and current project status on the following will be provided to the MCMUA Board at the April 11 meeting by Alaimo Project Manager/Solid Waste Engineer, Mr. Thomas Lemanowicz:

- Parsippany-Troy Hills Transfer Station- North Tipping Floor Curtain Wall- Alaimo Engineering's official "Engineer's Report" for the Parsippany-Troy Hills transfer station

“Curtain Wall of the Facility’s Back-Up Area Structural Inspection and Analysis” was received by the MCMUA staff on February 1. MCMUA staff and Director Larry Gindoff held a video conference on Monday, March 20 with Alaimo Mr. Thomas Lemanowicz to discuss options and plans moving forward. Alaimo is currently working on some cost comparisons and will forward the MCMUA a formal proposal for review.

- Parsippany-Troy Hills Transfer Station- NJDEP Solid Waste Facility Permit Renewal- The MCMUA continued to work with Alaimo’s Environmental Planner Mr. Thomas Cappetti, Jr. on formal responses to the NJDEP Bureau of Solid Waste Permitting’s Technical Notice of Deficiency dated February 7, 2023. To adequately answer all the questions and concerns regarding the Permit renewal application for the Parsippany-Troy Hills transfer station, Alaimo requested and was granted an additional time extension till April 6, 2023.
- Mount Olive Transfer Station- Trench Drain Improvement Project- Approved at the March 7 Board meeting, Resolution #2023-035 accepted Change Order #3 for Persistent Construction Company to increase the current drain slope and repairs of the grate bolt concrete “blow-outs” under the drain frames. The total amount for this final improvement is \$14,040.00. The work is still being scheduled and will be performed during off hours, not to interfere with daily operations.
- Mount Olive Transfer Station- Water/Sewer Connection Assessment Project
- Parsippany-Troy Hills Transfer Station- Damaged Trench Drain Repairs/Replacement

HOUSEHOLD HAZARDOUS WASTE (HHW) MANAGEMENT

Program Participation- In March 2023, the permanent Household Hazardous Waste Facility (HHWF) located at the MCMUA Mount Olive transfer station had a total of 205 serviced appointments, which included 185 Morris County residents, 6 VSQG/small businesses, and 14 out-of-County residents. MCMUA’s 2023 totals now equal 530 serviced appointments, 479 of those appointments being Morris County residents, 12 VSQG’s, and 39 non-Morris County residents.

The MCMUA HHW program has scheduled the mandatory annual refresher training with Veolia Environmental Services during the month of May 2023. First Responder Operations Level-HAZWOPER will take place on Monday, May 8, followed by Hazardous Waste Management training, or RCRA, on Wednesday, May 10. This training will certify those MCMUA managers who are responsible for both operating the permanent facility and potentially authorizing shipping manifests containing hazardous waste.

On Wednesday, March 29, the Household Hazardous Waste program provided a presentation for Kinnelon Boy Scout Troop 277 to educate the troop on the history of the program and its current role in Morris County. Hazardous Waste Manager Stephen Adams met with the troop during their regularly scheduled meeting that night at Stonybrook Elementary School in Kinnelon. The scouts were enthusiastic and had many questions about what is considered hazardous and why. As a follow-up, plans had been made for a troop visit to the facility on Saturday, April 1; however, due to inclement weather that morning the tour has been temporarily postponed.

VEGETATIVE WASTE MANAGEMENT

The MCMUA Vegetative Waste residential delivery program officially started on Monday, March 27. The program involves finished screened compost and double-ground wood mulch being sold and distributed to the residents of Morris County. As with last year, the MCMUA will utilize the services of Kirk Allen Trucking, Inc. to supplement our own delivery vehicles, so as to keep up with increased demand of our quality products. As of the writing of this report, MCMUA Marilyn Regner has coordinated approximately 120 deliveries of compost and mulch.

Improvements continue at the class B section within our Mount Olive facility. Site Supervisor Harry Dry has cleaned up areas that are dedicated to stage larger tree parts that are received. Class B improvements include Vegetative Waste Manager Stephen Adams’ efforts in finding potential outlets for the large amounts of wood chips currently onsite. On Monday, April 3, MCMUA Steve Adams and Mike Nunn assisted in replacing a failed 2.5 gallon electric water heater within the Mount Olive office trailer in-house. The MCMUA has also secured the use of Parsippany Parks and Forestry’s Diamond Z horizontal grinder for our mulch and wood chips

needs at the Mount Olive Vegetative Waste facility. This project is scheduled to start the week of April 10 (Monday) and will utilize our shared services agreement with that department. In addition, the MCMUA staff have begun planning ahead with our contacts at Naturcycle to establish a compost screening for both MCMUA Vegetative Waste facilities this year. Additional vegetative waste flow information can be found in the Vegetative Waste Report, which will be provided to the MCMUA Board for the April 11 meeting.

Outbound Vegetative Materials Marketing- Some MCMUA/Naturcycle joint projects for the Board:

- Atlantic Chestnut, Brooklyn, New York- Steven Dubner Landscaping plans to use screened compost from our Parsippany facility. The total amount of compost is pending, with the project expected to start in May 2023.
- Erosion control project in East Rutherford, New Jersey- Involves potentially 3,000 CY (cubic yards) of compost/mulch blend from our Mount Olive facility.
- Gansevoort Peninsula, Manhattan, New York City- Steven Dubner Landscaping using screened compost from our Parsippany facility. Calls for approximately 500 CY total, with the project wrapping up in May 2023. This project in New York will trigger the 1% revenue share for MCMUA on engineered soil revenue.
- East Midtown Greenway, Manhattan, New York City- Steven Dubner Landscaping using screened compost from our Parsippany facility. The project involves approximately 500 CY total, continuing through this year.
- The Spiral NYC, Manhattan, New York City- JCC Construction currently using screened compost from our Parsippany facility. Pick-ups began in April of 2022, approximately 100 CY total. The project should be completed in the summer of 2023.
- Other sales include Tri-State Bulk Garden Supply ordering an additional 500 CY of Mount Olive compost.

GENERAL ADMINISTRATIVE MATTERS

MCMUA Solid Waste Coordinator James E. Deacon has met the Solid Waste Association of North America's (SWANA's) eligibility requirements and passed the Manager of Landfill Operations (MOLO) certification examination on Wednesday, March 8. MCMUA Transfer Station Managers Brett Snyder and Justin Doyle, and Solid Waste Coordinator James E. Deacon are currently applying to sit for the SWANA Transfer Station Manager exam. MCMUA Doyle, Snyder and Hazardous and Vegetative Waste Manager Stephen Adams are also scheduled to attend the New Jersey SWANA Spring Conference at the Golden Nugget Casino and Hotel in Atlantic City, New Jersey on Thursday and Friday, April 27 and 28.

RECYCLING REPORT:

Mr. Marrone reported the following:

Regarding the pricing for Single-Stream Recycling at Republic Services, the finalized rate for the month of March 2023 was calculated at a -\$78.48/ton on 1,191.81 tons delivered. This is a positive increase of \$3.98 per ton from the February rate of a negative \$82.46 per ton.

Providing an overview of recycling markets for March, recycled content markets continue to rebound slowly and remain the case into April.

- Recycled content market pricing for scrap plastics has seen a steady upward increase for PET and natural / color HDPE.
 - This comes at a time when plastics producers increase their stock accumulation of recycled content ahead of the summer months in preparation for an influx of sales.
- During March, paper and cardboard commodities have remained stable at their unusually low regional averages, \$17.50 and \$32.50, respectively, over the last few months.
 - However, the first market price posting for cardboard in April showed a noticeable improvement, with a \$10 increase.

- This comes at a time when difficult fiber market conditions have forced some international pulp and paper manufacturers to temporarily halt or reduce production time. Therefore, the increase noted should be seen with some caution.
- Concerning glass pricing, this commodity type remained at its rebounded price of -\$15.00 per ton market, as seen in February.
 - This can be seen positively, as the sustained price is good news when glass pricing bottomed out for several years.
- Regarding Aluminum, the price for baled aluminum cans remained steady without much change.
- Lastly, Ferrous/Steel Pricing saw the per ton price for steel cans significantly rise in March and into April.

General Update for the Recycling Department:

Brianna Cumberton, Recycling Program Outreach Coordinator:

In late March, the Recycling Administrative Team welcomed our new part-time employee to the Department. Ms. Brianna Cumberton replaced Ms. Deirdre Gallagher, the department's Recycling Program Outreach Coordinator, who left last Summer. Ms. Cumberton is a student at the County College of Morris, completing her studies in Biology, is on the College Environmental Club, and shares a passion for the environment and sustainability. She has already hit the ground running and is working on various projects, such as assisting us with the writing and completing work on a USDA food waste reduction grant and researching information for targeted food waste stakeholders and in recycling by directly reaching out to municipal coordinators to review and revise their recycling webpages as per the new REA Grant requirements. I wish her well in her new position and welcome her to the team; I know she will do very well, and we can expect great things from her.

Regarding Projects for the Recycling Division:

MCMUA Boat Shrink Wrap Recycling Stewardship Efforts:

In March, the Recycling Administrative Team continued to finalize and sustain the boat shrink wrap recycling program within the County of Morris.

- During this timeframe, our department worked closely with several interested parties to discuss the specifics of the program for recycling this material for the upcoming season.
- On April 1st, the pilot program began and will run until mid-June, with the Lake Hopatcong Foundation designated as the overall administrator for the collection program.
 - The finalized location where all materials will be accepted is the Mount Arlington Department of Public Works Recycling Center at 1 Altenbrand Ave.
 - This site has an enclosed 40-yard container onsite to store all collected material.
- To support these efforts, the LHF will only allow those registered marinas access to the recycling depot during open hours.
- Upon registering, they will be made aware of the program's rules and regulations and how to properly prepare materials for recycling in the container.
- To support these efforts, the MCMUA has created and printed an educational flyer to post at the recycling site and distribute at participating marinas to support these efforts.
 - A copy was included with the board report.
 - Currently, 16 marinas have signed on to participate in the program from Morris and Sussex Counties from around the lake, and more are expected to sign on as boats open for the spring season.

- Also, we are currently exploring the possibility of a drop-off day for residents in Mid to Late May.

Borough of Chatham, MCMUA Tag-It and Leave-It Inspection Planning:

- In March, the Recycling Administrative Team met with the Municipal Recycling Coordinator (MRC) for the Borough of Chatham and representatives of the Borough of Chatham on several occasions to plan out and prepare for our townwide Tag-it and Leave-it inspection campaign starting this Friday, April 14.
- During those times, the MCMUA provided coordinated with Curbside Recycling Operations Staff and Supervisors, worked with our County Digital Media Office to publicize and cover the event, and provided the Borough Administrator and his Assistant with webpage edits, recycling educational information, and press release material to aid the public in recycling right and bring awareness to these efforts leading up to the start of the campaign.
- In addition, the MCMUA purchased an informational signboard installed last week at the Borough's recycling depot. Educational information on Recycling and the MCMUA's Programs, along with depot rules and regulations, are now posted at the site, which is open year-round but only manned once a week.
- As mentioned, the kickoff date is this Friday, April 14, 2023, and will continue on April 21st and the 28th.
- Two MUA vehicles will enter the Borough and inspect alongside Chatham Boroughs' DPW staff, covering four sections to provide adequate coverage and canvas the entire Municipality within the given time frame.
- A report on the anticipated success of these efforts will follow with the April Report.

MCMUA Administrative Support, NJ Food Council Bag Redistribution Committee:

Next, I wanted to highlight the work Cheryl Birmingham and I have accomplished regarding our selection to the New Jersey Food Councils' Project Committee surrounding the New Jersey Bag Ban Law.

- On March 24, 2023, we both attended the fourth New Jersey Food Councils' Project Committee meeting supporting the current efforts surrounding the New Jersey Bag Ban Law.
- During the meeting, work was done on writing an NJ Clean Communities Council (NJCCC) Tool Kit to operate a reusable bag donation/redistribution program.
- Morris County is currently assisting in creating the document and supplied NJCCC with several writeups, photos, press release information, educational pieces, and documents for inclusion from our work already performed on the committee.
- At the meeting, we also showcased the Clear Stream containers to the attendees, which will be provided to local food pantries to collect and redistribute reusable bags for distribution in late April.
- Lastly, Sustainable Jersey Board Member Gary Sondermeyer and I will be working on updating the current Sustainable Jersey Action item for a Reusable Bag Education Program for a higher point total that utilizes a reusable bag collection and redistribution program.
 - This would motivate green teams and environmental groups at the local level to get people to donate their surplus of reusable bags.

MCMUA Recycling Public Outreach Educational Materials:

Lastly, in March, the Recycling Administrative Staff completed work on several educational materials for implementation with its curbside recycling collection and recycling outreach operations. Images of these were attached to the supplemental report. These are:

- MCMUA Apartment reBAG inserts to accompany our MCMUA reBAGs, provided to multifamily units. Providing these inserts helps to sustain a successful recycling program while also allowing for direct information to be provided by the multifamily property management company or superintendent of the complex in the absence of MCMUA Recycling personnel.
- A rechargeable battery educational flyer. This flyer will help keep up the momentum with proper disposal/recycling of batteries and is specifically tailored to the MCMUA's program to prevent battery fires.
- Revised helium tank disposal and recycling flyer. This updates the older MCMUA-created flyer to expressly state that these tanks are not accepted at the HHW facility, HHW Events, and in curbside recycling. In addition, it provides easy-to-follow instructions from the Balloon Time website to make the tank non-hazardous and acceptable for recycling at a location that accepts scrap metal for recycling when the directions are followed correctly.
- Other educational materials we are working on this month include a shredded paper awareness and waste reduction leaflet and a flyer on how to recycle plant pots at designated outlets for reuse and recycling.
- This information will be included in next month's supplemental report.

Mr. Marrone asked for the Board's approval of the following Resolutions:

Resolution No. 2023-039
Resolution of the Morris County Municipal Utilities Authority Approving
a Vendor Service Contract on a 'Non-Fair and Open' Basis
Pursuant to the 'Pay-to-Play' Law - Adopt-A-Highway LRSA, Inc.

WHEREAS, the MCMUA has a need to acquire a vendor for Road Clean Ups (removal of litter) for the MCMUA Clean Communities Program on a 'non-fair and open' contract pursuant to the provisions of the "New Jersey Local Unit Pay-To-Play" Law, P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, competitive quotations were solicited in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-6.1; and

WHEREAS, in response to the solicitation of competitive quotations, Adopt-A-Highway LRSA, Inc., having a business address of 4407 Manchester Ave. #201 Encinitas, CA 92024 submitted the attached proposal for the work to be performed at rates as set forth below:

- \$395.00 per linear mile

WHEREAS, the work shall be completed by December 31, 2023; and

WHEREAS, as a determination has been made as follows:

1. The known or estimated cost of the goods or service to be provided will exceed \$17,500.00;
2. The required Business Entity Disclosure Certification form has been submitted and will be placed on file.
3. The required Political Contribution Disclosure form has been submitted and will be placed on file.

4. The contract will prohibit the vendor from making any reportable contributions through the term of the contract.
5. In lieu of a separate certification of funds, the maximum dollar value of this contract is as set forth in this resolution per N.J.A.C 5:30-5.4 (a) 3.

WHEREAS, the MCMUA Treasurer certifies that sufficient funds are available from Budget account number 01-1-900-500-003 for the work to be performed.

NOW THEREFORE, BE IT RESOLVED by the Morris County Municipal Utilities Authority, in the County of Morris, State of New Jersey, that it does hereby approve the following vendor service contract as most advantageous, price and other factors considered in accordance with N.J.S.A. 40A:11-6.1 under a ‘non-fair and open’ basis:

Vendor Name:	Adopt-A-Highway LRSA, Inc.
Account Number:	01-1-900-500-003
Estimated Cost of Services:	\$44,000.00 (not to exceed)

BE IT FURTHER RESOLVED as follows:

1. The Business Entity Disclosure Certification and Political Contribution Disclosure to be placed on file with this resolution.
2. The MCMUA’s staff and consultants are hereby authorized and directed to take all other actions necessary or desirable to fully effectuate the terms and conditions of this Resolution.
3. This Resolution shall take effect as provided by law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on April 11, 2023.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Dorothea Kominos, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Druetzler made a Motion to Approve a Vendor Service Contract on a ‘Non-Fair and Open’ Basis Pursuant To The ‘Pay-to’Play’ Law – Adopt-A-Highway LRSA, Inc. and Mr. Guadagno seconded the Motion.

ROLL CALL: AYES: 8 NAYES: NONE ABSTENTIONS: NONE

**Resolution No. 2023-040
Resolution of the Morris County Municipal Utilities Authority
Authorizing the Purchase of One (1) Container Carrier Through the Sourcewell
Cooperative Pricing System #060920-NVS Purchasing Contract**

WHEREAS, the Morris County Municipal Utilities Authority (MCMUA) is authorized by N.J.S.A. 52:34-6.2 to make purchases and contracts for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New

Jersey, or within any other state, and further provided that the contracting unit has made a determination that the use of a cooperative purchasing agreement will result in cost savings after all factors have been considered; and

WHEREAS, the Qualified Purchasing Agent (QPA) for the MCMUA has determined that the Sourcewell Cooperative Purchasing Program (Sourcewell) is a nationally-recognized and accepted cooperative purchasing system and agreement that has been developed utilizing a competitive bidding process by another contracting unit, as it is a service cooperative created by the Minnesota legislature as a local unit of government. Minn. Const. art. XII, sec. 3. As a public corporation and agency, Sourcewell is governed by local elected municipal officials and school board members. Minn. Stat. § 123A.21 Subd. 4 (2017); and

WHEREAS, the MCMUA QPA has further determined that Sourcewell utilizes a cooperative purchasing system and agreement that complies with the competitive bidding process set forth in the Local Public Contracts Law at N.J.S.A. 40A:11-1 et seq., and meets the criteria of the New Jersey pay-to-play law at N.J.S.A. 19:44A-20.7; and

WHEREAS, Sourcewell has advertised and awarded cooperative purchasing agreements for a variety of goods and equipment, including a Container Carrier; and

WHEREAS, on March 29, 2023, the Morris County Municipal Utilities Authority publicly advertised a Notice of Intent to Award a Contract for the purchase of one (1) Container Carrier through the Sourcewell Cooperative Purchasing Program under a National Cooperative Purchasing Agreement. The associated public comment period ended on April 10, 2023 and no comments were received; and

WHEREAS, through the Sourcewell Cooperative Purchasing Program, the purchase of one (1) Container is available for purchase through Navistar,- Allegiance/At Northern in the total amount of \$114,237.73.; and

WHEREAS, a cost savings analysis was done by the MCMUA QPA and it was determined that the MCMUA would save \$11,521.78 by obtaining the Container Carrier via the Sourcewell Cooperative Purchasing Program; and

WHEREAS, all required documentation, including, New Jersey Business Registration Certificate; Statement of Corporate Ownership; Public Contract EEO Compliance Form (Affirmative Action) and Non-collusion Affidavit has been obtained from the vendor in accordance with New Jersey Local Public Contracts Law; and

WHEREAS, in lieu of a separate certification of funds, the maximum dollar value of this contract is \$114,237.73 as per N.J.A.C. 5:30-5.4(a) 3; and

WHEREAS, the funding for this purchase shall come from account #01-3-300-800-151.

NOW THEREFORE BE IT RESOLVED by the Morris County Municipal Utilities Authority, in the County of Morris, State of New Jersey, that it does hereby authorize the award of contract through the Sourcewell Cooperative Purchasing Program for the purchase of one (1) Container Carrier in the amount of \$114,237.73.

This Resolution shall take effect as provided by law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on April 11, 2023.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Dorothea Kominos, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Guadagno made a Motion to Authorize The Purchase Of a One (1) Container Carrier Through The Sourcewell Cooperative Pricing System #060920-NVS Purchasing Contract and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 8 NAYES: NONE ABSTENTIONS: NONE

OLD BUSINESS:

Mr. Gindoff mentioned that he had first Open Space Meeting of the year and went over the schedule for the year, but there will be no activity until the Fall.

There being no further Old Business, this portion of the meeting was closed.

NEW BUSINESS:

Mr. Gindoff welcomed Bill Hudzik back and wished him well. He also mentioned that Dave Cole, who is one of our long-term employees, had some serious health issues last week and asked all to keep him in their thoughts and prayers. Thanked James for joining the meeting while on vacation. He also thanked Marilyn for putting up with all the vegetative waste orders that have started coming in with the nice weather. All has been going well and we have been shipping a lot of material.

Mr. Gindoff gave a quick summary of the Water Public Hearings. He mentioned that at the end of March, as well as last Thursday, we held the two required hearings on the sale of the Mendham pipeline. We had a couple of residents show up curious about what it was all about. They were concerned if we were going to impact their properties. The sale of the pipeline is just the transfer of existing infrastructure between us and N.J. American. Those are all finalized at this point and we are having the attorneys try to schedule the closing of that infrastructure for 90 days from the April 6 Public Hearing. So that is going to happen in mid-July.

There being no further New Business, this portion of the meeting was closed.

PUBLIC PORTION:

There being no comment from the Public, this portion of the meeting was closed.

CLOSED SESSION:

There being no Closed Session, this portion of the meeting was closed.

There being no further business, Chairwoman Kominos asked for a Motion to adjourn the meeting at 8:05 p.m.

MOTION: Mr. Hudzik made a Motion to adjourn the meeting at 8:05 p.m., seconded by Mr. Guadagno and carried unanimously.

Marilyn Regner
Secretary

/mr